NAA AGM
11th November 2024 at 19:00
Location to be confirmed & Online via Teams
Minutes

Meeting Opened: 19:11

Present:

Committee Members: David Hall (Chair), Max Roantree (Secretary, Media Officer), Derek Sizeland (Treasurer), Fraser Brown (Records Officer), Sean Fox (Coaching Officer), Jenni Benstead (Vice Chair), Den Williams (Club Development Officer), Elaine Burbidge (President), Damien Lewington (Squad Manager)

Members: Kieran Newell-Thomas, Pete Hill, Terry Reeve, Claire Stimson, Keith Macduff, Caroline Coates, Stephen Dewing, Steve Davis, Melissa Reeve, Charlie Alcock, Paul Burlingham, Dave Reeve, Karen Harvey, Imogen Flitter, Adam Madejczyk

Apologies: Chris Moore, Tony Bowern, Dave Cowie, Sam Parker

1. Approval of Previous Meeting Minutes

Minutes of the NAA AGM held on 27th November 2023 APPROVED

Minutes of the NAA EGM held on 5th March 2024 APPROVED

Minutes of the NAA EGM held on 28th August 2024 APPROVED

2. Executive Report

   a. Decision to purchase Medals ended for County Indoors December 2023 - ended up needing to place a minimum order of 100 medals so ordered enough to cover the year. Cost of £544. Had to be made by Executive Decision due to turnaround time for the medals - would have arrived too late if we'd waited until the following Committee Meeting.

   b. Decision to allow UEA to link Trybooking to the NAA Bank Account for the entries for the County Indoors due to complications with the UEA Student Union banking system and web platform for entries. Had to be done by Exec due to timing of info being received from UEA and entries opening. No cost impact to NAA, we will simply get the money from Trybooking after the shoot, and send it to UEA less any expenses we may incur (i.e. if venue hire has to be paid prior to shoot).

3. Officers Reports

   a. Treasurer & Membership Secretary: Report not attached. Balance sheet attached at end of document.
   b. Safeguarding Officer: There have been no issues or concerns that have been

raised to me over the past twelve month. I would like to thank the committee for all the hard work they do for the archery community in Norfolk. I have enjoyed my terms as Safeguarding Officer and I wish everyone good luck and may you all continue to shoot straight and strong.

c. Records Officer: A great year for Norfolk archers with over 70 record claims, over half of them being for the over 50s category introduced last year, of which there are still plenty of indoor records not yet claimed so this is the perfect time to get your name in the record "books" and perhaps try some of the less common rounds.

   We didn't have many junior records claimed this year, so I'll mention there are a few unclaimed indoor rounds for junior gents and quite a few more for junior ladies, particularly in the longbow and barebow category, so parents please check the website to see if there's a spot your children could claim, it'd be great to see a full list of records by the end of the season.

   I've had a few questions about claiming the "Under 50s" adult rounds, so I'd like to clarify that juniors and over 50s can claim the adult rounds, regardless of the age category you shot in if it was at a competition, but just to make my job a bit easier please could you submit a claim for both.

   Finally I'd like to wish everyone the best of luck with their shooting and hope we are able to achieve plenty more records in the next year!

d. Media Officer: I think it's been a great year for the expansion of our media in Norfolk. We have continued, when relevant, to send out newsletters with upcoming events, as was requested previously. We now have a trybooking page with which we can manage entries for our coaching events, making life easier for all involved. At the request of members we have reintroduced the creation of a Facebook event for the county indoors and if this is a positive improvement then it's a great thing to continue. Finally and most importantly, our often-maligned website has been redesigned. We made all the necessary purchases a while back and, while it is currently still under construction, it is looking to address many of the criticisms the former website faced such as convoluted links or pop ups blocking content. It is still in draft stage but (assuming it works) I can hopefully display it now. I'd like to thank Richard Pilkington for all of his help making this, without whose help this wouldn't have been possible as it would have been left in the hands of someone who understands very little about how a website works. There's a few things left to do but I'm hoping to have this new website launched by the end of the year.

e. Squad Manager: The year started in May with the team selection shoots which were well supported. This enabled fair and equitable access to the team.
   A small team went to Sussex for the SCAS field shoot in July. We were represented by Louise Palmer and Simon Scotney in recurve, Marion Toomey and Andrew Shepherd in barebow and Layla Annison and Josh Moore in compound who came away with Gold in their class.
   Also in July the team travelled to Essex for a team match which was a great day and was incorporated with the Essex County Championship. We were represented by Richard Mills and Nick Cooper in compound - Richard came away with Gold, Tiffiny Chandler in ladies compound - also Gold, Keith Macduff and Tez Boulton in barebow - Keith came away with Gold and Tez a Bronze. Paul Burlingham travelled

with the team and came away with Silver. Sian Evans and Jen Burlingham in ladies barebow - Sian took Gold. Jason Harvey travelled with us and took masters barebow Gold. Judith Gray travelled with us and took away ladies masters barebow Gold. Martin Rose-Wells and Jake Francis in recurve, Imogen Flitter and Laura Bray in ladies recurve - Imogen took Silver, Damien Lewington in longbow, Karen Harvey in ladies longbow - took Gold. The team match was a draw.

In September we travelled to Lilleshall for the inter counties, this shoot was well attended by teams across the nation and we were able to represent Norfolk proudly with team representation by Serge Utting, Nick Cooper and Mark Martin in compound, Layla Annison, Jenni Benstead and Tiiffiny Chandler in ladies compound, Paul Hadley, Keith Macduff and Tez Boulton in barebow - they missed out on the medal matches after losing a one arrow shoot off, Sian Evans, Marion Toomey and Jen Burlingham in ladies barebow - who came away with Bronze, Chris Norburn, Simon Scotney and Martin Rose-Wells in recurve, Imogen Flitter, Louise Palmer and Laura Bray in ladies recurve. On the final day of the matches we took Silver in mixed compound (Serge and Layla) and we had a second in tier three barebow (Jen and Keith). I would like to thank my 'wing men' Den Williams and Paul Burlingham for their help and the cheering section - Maddy the amazing banner maker and Alfie and Avery.

I would like to take the opportunity to thank members of the NAA for their continued support of the county team.
Next year we will look to select the team in the same way and selection shoots will once again start in May 2025.

Damien was thanked by attending members for going above and beyond for the work done to organise these participation in events beyond just National County Team Championships. The results were noted as proof of success and seem promising for the future.

f. Coaching Officer: This year, the county has seen an increase in coaching activity. We've achieved the following successes:

- **Junior Coaching:** We have run four successful junior coaching sessions, which were well-attended by both archers and coaches.
- **Adult Coaching:** We've recently launched a senior program, with the first session held at Fakenham, which was fully booked.
- **Coach CPD:** We organised a coaching CPD day at Wymondham's indoor venue.

I would like to thank all the coaches who have generously contributed their time to make these sessions successful. I would also like to thank the host venues, which include Fakenham, Grey Goose, Hingham, and Wymondham, for their support in hosting these events.

Future and Ongoing Plans:
Looking ahead to the New Year, we plan to organize an equipment setup day at Wymondham Archers.

Future Venues:
If any of the Norfolk clubs would like to host any events in the future please get in touch

Currently, we have 31 coaches within the county.

g. Club Development Officer. It was noted that the Club Development Officer presenting this report had been appointed by co-option only two months before the AGM as the previous Officer had stepped down. The previous officer had submitted no report and no one was aware of any work they had done: (Report not sent in advance) Finally able to access the email account. An email is prepped to send to all clubs with the intention of arranging a time to visit them and see what they want to see from the NAA. Hopefully meetings can be arranged and we can respond to the needs of the clubs.

h. Secretary: I'd like to thank all the clubs who have made efforts to increase communication with the NAA, and I hope they feel that we have done the same in return. I have had a discussion with the Regional Development Officer regarding the points that have been raised by clubs/members of Norfolk Archery and I am proud that the NAA has been able to act in this capacity. Thanks to all the clubs who engaged with this effort and allowed us to do this on their behalf.

i. Chair: I am proud to continue to be part of Norfolk Archery Association, and am pleased to see progress has been made over the year in areas that were discussed as opportunities last year. As always, there is more we would like to do, and we are hopeful this year of being able to provide more for our members. Once again it has been great to see our archers out and about at Tournaments, I think by next week I'll have run 6 Tournaments in the County so will have met a great deal of you.

Online Meetings

We have continued with the online meetings, though we do acknowledge there have been some technical issues this year, which Max will talk about later, as we want to get our own platform in place to make this more stable in future. We also thank those clubs who have provided venues for the hybrid meetings, allowing those of you who wish to do so to meet and discuss in person. Lower attendance though means we will consider in the new year if we revert to online only meetings save for the AGM.

Our Efforts

Our County Tournaments have continued, and have proved to be very popular, with both the County Indoors and Outdoors being very well attended - the indoors so much that they had to put on a 4th session!
A big thanks to the clubs that have hosted these shoots for us over the course of the year.

I have been working with Max and also Richard Pilkington, to whom we offer our thanks, to get our new website hosting up and running and a site designed. We are just about there and the website will be going live in the near future.
I'd like to personally thank Sam who is stepping down as Safeguarding Officer, for all the work she put in during her term with the AGB changes that came down, we really appreciate your efforts.

We have seen success once again outside the County, with teams attending the National Inter-Counties, and once more coming away with some Medals to show, likewise from the inter-county match vs Essex. We also have Layla Annison

competing internationally representing us, and an archer from Fakenham has gained their W2 classification to compete amongst the Para athletes for a chance to make the AGB Para squad.

Lastly, it is our Volunteers that are the source of energy for the Association and I thank all of them for the efforts they make; from our Committee and Officers, to all those Club Officials and Volunteers that lend a hand to get things done, and of course a big thank you to the archers who are choosing to be part of our wonderful sport, and are the reason we are all here.

Improvement
One clear area where we have definitely improved as a County is in the Provision of Coaching. We have shown that we have archers who can go and compete, and we are now beginning to get a programme in place whereby our coaches are sharing their knowledge to be able to improve the shooting of both Junior and Senior archers.
A massive thank you to Sean for his efforts in organising the coaching days, which we have been able to offer free of charge to our archers with thanks to the venues that have allowed us to do so. We are intending to continue to offer these through the indoor season, and into next year.
We would still like to see more coaching for the coaches, and hope to be able to implement something for coaches to gain more CPD within the county.
We know that with the increased fees for this year, you will want to know what we are planning to do, and that will be discussed later, but what we do has to be for our members, so it's really important when things are discussed, members take part so we can offer and prioritise what you want - if you don't take part your voice won't be heard.

Overall I'm pleased to see the development we have made during the last year, but know there is more we can do, and if elected to remain as Chair, I want to see more progress being made in terms of what we offer our members.

4. Club Reports:

a. Botolph's Bowmen: Botolphs has had a good year with membership increasing due to a small push to advertise the club. This includes new junior members supporting the sports future.
Botolphs is now offering 2 nights a week to shoot for members and Sundays outdoors.
Many members love to shoot at competitions in and out of the county with some notable successes.
We run a fun Agincourt themed shoot and BBQ for members in October which is always a great day.

b. City of Norwich Archers: (Report not sent in advance) CoNA is doing well, having shoots with RAF Marham which have been very enjoyable. Looking to reinvite them back to keep shooting.

c. Cromer Archers: No Report attached but Damien noted that many members have been seen in the shop and in Facebook posts which is a good sign.

d. Euston Park Bowmen: No Report.

e. Fakenham Bowmen: Report not attached.

f. Grey Goose Archers: This year, our club has grown significantly in membership, reaching the impressive milestone of 56 members. We've achieved the following successes:

•**Community Involvement:** We have run 3 successful community Have a Go events this year, along with weekend of sold out Start Archery sessions
•**Competitions:** Year after year, we continue to excel, and this year was no exception. Our archers have won numerous medals, including county titles and even a national team medal!
•**Social Gatherings:** Our club social events keep growing

Future and Ongoing Plans
Looking ahead, we are excited to announce two potential changes for 2025:
•**Hybrid Membership System:** We are exploring the possibility of offering an additional insurance policy that would allow members to join the club without Archery GB membership, which would save money for some non-competitive members.
•**Volunteer Award:** We plan to introduce a volunteer award to formally recognize and thank our incredible volunteers.
•**Ground works:** We are also currently installing a disabled toilet for our members.

g. Hainford Archers: No Report.

h. Hingham Bowmen: Another good year for Hingham Bowmen. Membership numbers have remained fairly stable. Beginners' courses have brought enthusiastic new members to the club. We shoot outside on Sunday mornings all year round & Thursday evenings from April - September, indoors during the winter on Friday evenings from Sept - April.

We held the NAA Indoor County Championships in February and what a success, there were so many entries we had to add a 4th session on the Saturday evening, a first for NAA Championships. Our End of Season shoot in March was a Vegas and also well attended. The Fun Field Shoot we held in September was a lot of fun and enjoyed by everyone who came, even the rain held off until we were clearing up at the end. We were asked back to Great Ellingham Primary School to run a Have A Go at their fete, lots of budding young archers for the future hopefully.

Get your archery partners and silly team names ready for our next competition on 1st February 25, the Hit & Miss Express is back, then on 2nd February 25 we are hosting the Portsmouth Classic, look out for the entry forms.

Some of our members have travelled to other clubs to compete in competitions with great success coming home with lots of medals. Those who haven't entered competitions have been participating in AGB 252 and our indoor monthly league.

i. Iceni Archers: We are pleased to report on continued steady growth at our small, friendly club. Our objective of offering training in a supportive environment, competitions for those that want to challenge themselves and above all ensuring an enjoyable experience for all members is building our reputation across the county. Iceni has a good mix of archers, of all ages and abilities, with recurve, compound and longbows all well represented.

Four novice archers have completed our beginners course this year and three more have just started training with Iceni in November. Some archers have joined us from other clubs, or are new to the area. We will not be taking on any further beginners until next Easter and we have a waiting list for potential archers – our indoor capacity being the main constraint in the winter.

Our committee continues to meet regularly and our media officer has significantly upgraded our presence on social media, plus our new website has attracted positive attention.

At Horsham St Faith we are fortunate in having both excellent outdoor and indoor facilities and we have a healthy financial position, so we can invest in equipment. We have Sunday morning sessions throughout the year, and run bespoke training events for all archers each winter. Our AGM is in February each year and we anticipate confirming current club officers, reviewing our growth and training plans and debating the pros and cons of membership of national and regional bodies.

It has been a longstanding objective to engage with other clubs, through both competitions and more 'social' shoots, and 2024 has seen considerable success in competitions and more Iceni archers travelling to other club events. We hope to reciprocate the generosity of other clubs in inviting others to shoot with us in 2025.

j. Kings Lynn Bowmen: A steady year.

We have had good attendance at our sessions – both indoor and out and have held all the regular calendar fixtures we run every year.

We have had to change our midweek session from Wednesdays to Tuesdays at the request of our hosts, KES Academy. This was not popular with members but was unavoidable.

We have lower membership following the recent renewals, this being due to only running one beginner course and therefore not attracting the usual influx of newbies, and the hike in prices for NAA and Archery GB membership making it impossible for some to continue in the sport. It is a great shame to lose members due to the perceived unnecessary expense of being members of these associations with very little benefit to the average club member. Many are aware that insurance cover can be obtained at a much lower cost than they are being asked to pay with us. As a result, we were very mindful of increases in our club membership fee, increasing by less than 10% from £40 to £43 meaning our margins for the coming year will be tighter. We will hopefully run a full program of beginner courses in the future and hope to recover our membership numbers then.

Mark Martin once again represented Norfolk at the National County Team Championships at Lilleshall in September and our Records Officer Barry has been keeping the County Records Officer busy by sending our members' achievements. We continue to run leagues for all bow types and Juniors, and encourage competing for classification and 252 badges, especially with the long-awaited arrival for the new indoor classification badges which our members are enjoying receiving.

The committee look forward to the challenges of another year of running the club, without feeling too much financial pressure.

k. Marshland Archers: (Report not sent in advance) Membership has gone down, affected by the increase in AGB and NAA fees. Like Kings Lynn Bowmen, the fees had to go up at the club too. The club is currently living off reserves in the bank but this is not long-term viable. Continuous beginners courses, sometimes with success, sometimes not.

l. UEA: (Report not sent in advance) A good year. As with university clubs, an exodus of committee has been tricky but there are lots of new faces and beginners stepping up. Great membership so far, c.65 members but expecting more after Christmas with beginners sessions. The beginners teams are progressing well. UEA is hosting the County Indoors which is promising for the club and participation in the county.

m. Wherry Archers: No Report but noted there have been members at shoots, suggesting they are doing well enough for members.

n. Wymondham Archers: Wymondham Archers continues to thrive as an inclusive and active archery club. While membership growth has slowed slightly compared to the exceptional increases seen in previous years, the club currently boasts a strong membership of 298 Archers. This represents a remarkable 226% increase since 2019, demonstrating the club's ongoing appeal and success in attracting new members.

   Retention remains a key strength, with 262 members continuing from the previous year. This highlights the club's welcoming atmosphere and engaging programs that encourage archers to stay involved. Wymondham Archers prides itself on its diverse membership, with a healthy balance of experience levels; from less than one month to over 47 years. Our average time in Archery for our members is 3.08 years. Currently, 33% of members are female, 4% have disabilities, and 47% are part of family groups, demonstrating the club's commitment to inclusivity and accessibility.

   Archery Availability

   The Club opening times have increased this year with our Indoor Range being available to member archers from 6am until 10pm 7 days per week. Our Outdoor Range remains open, other than for the occasional ‘Red (closed) Days’; during daylight hours all year around.

   Archery Activities and Events

   The club actively fosters a vibrant archery community through a variety of programs and activities. Junior archers benefit from regular focused sessions, while our popular ladder league provides a fun and engaging competitive environment for all skill levels. Wymondham Archers has also hosted a number of successful tournaments throughout the year, including the WA Record Status Outdoor Weekend and a recent UKRS Worcester Tournament. Plans are already underway for another exciting indoor tournament in the coming months.

   Whilst we didn’t hold a charity event this past year we have one in the planning for next year, in our attempt to support a local charity (yet to be named) in Norfolk, with our popular Shoot to the Moon fun day.

Volunteers

Much of the club's success is attributed to its dedicated team of volunteers. With those, who regularly collect litter left by naughty Archers, to those supporting tournaments and maintaining equipment, handling our finances, sitting on our committee, to organising events and securing funding for future projects, these individuals play an invaluable role in the club's operations; Wymondham Archers is grateful to them all.

Looking Ahead

Wymondham Archers remains committed to its affiliation with Archery GB, supporting the growth of archery within the County, Region, Country and Member Nations. We recognise all that AGB provides for us, from Governance support, National and International Tournament structures, to the Rules of Archery, the Coaching Programme, Judges, Liability and Employer Insurances, Outreach programmes and a heap more. The club will continue to explore strategies to attract and retain new members, with a focus on meeting the evolving needs of its diverse membership; all under the umbrella of Archery GB.

In Summary

Wymondham Archers is a thriving and inclusive club with a strong foundation for continued success. With its dedicated volunteers, diverse programs, and commitment to accessibility, the club is well-positioned to 'Say "Yes" to Archery' for years to come.

5. Constitution Changes

There were no proposed Constitution changes.

6. Fee Discussion & Spending Plan

Began with outline of future planning. This outline is attached at the end of the minutes as Attachment 2. NAA thanked for presenting a comprehensive case of what the fees were intended to be used for. Recognised that everything done for the membership comes with a cost and it was good to see this clearly laid out.

It's possible a grant can be requested from SCAS for the storage of the bosses which may reduce costs. Wymondham to liaise with Damien for initial movement of bosses away from Wymondham.

Noted that sponsorship is another avenue that we should be looking at, David suggested the possibility of discussing a position of Fundraising/Sponsorship Officer to assist in looking at this in the future as many of the committee members do not have the time to look for this alongside their own positions' responsibilities and their personal/professional lives.

Fees Proposed:

£5 Juniors

Minimum £7.5 adults, but Derek noted that's breaking even, with no new expenditures and assuming the same number of members

Discussion as to whether it is worse to reduce fees after putting them up or to do so because it would support archers who are struggling. Hardship fund mentioned again (expansion of grants). Some clubs would like to see these funds used for clubs/recreational archers. Argued that reducing fees will feel counter productive, especially if they then need to be raised again.

Point raised that it isn't clear the NAA discusses proposals when they are raised. In future it should be made clearer that proposals will be discussed and that they may have subsequent proposals/amendments made to them before a decision is made.

Proposal made: fees remain the same for now, with the explicit intention of an EGM held in July to be decided when greater information is available to the county. At that time a discussion will be held to decide on the fees.

It was noted that perhaps this would be a good thing to have as a policy in general going forward.

Proposal to hold the fees the same for now and have a later EGM with more information: CARRIED

7. Members Proposals/Discussions

    a. Life Membership: David proposed life membership for Katy Lipscomb and John Bruce in recognition of their work within archery, both within Norfolk and outside. CARRIED

    b. County Outdoors 2025: It was asked whether any clubs would like to host the County Outdoor Championships for 2025. Wymondham Archers volunteered to host. Likewise it was asked who would host the County Clout Championships for 2025, for which Fakenham Bowmen volunteered.

    c. County Medals: Carmichaels has been used for the NAA medals for a long time. The medals are nice but expensive. Our last order was £544 and that was just enough top up medals to get us through a year, and had to be placed 3 months prior to us needing the medals.We said earlier in the year that one of our plans was to lower the cost of medals and we believe we have a solution for this. We also now need to buy new medals across all three rankings as we have virtually depleted our supply.

        Carmichaels, based on our last quote, was £544 for 100 medals. We would likely need 120 Golds, 30+ silver and 15-20 Bronze to get us through the coming year based on an average of what has been awarded over the last couple of years. Assuming no cost inflation, 200 medals would be £1088. Double would be £2176 assuming no bulk discount.

        We have been in touch with Medal Studio, supplier of the Wymondham Archers' medals. They have several advantages:

1) They are based in the UK, so lead time is 3 weeks not 3 months
2) They will help us finalise a design of the medal.

3) The medals are nice (examples were presented to the room) with embossed design and decent heft as they are still metallic but not fully metal
4) They are significantly cheaper and all prices include Ribbons, Shipping and VAT.
5) No initial set-up cost
https://medalstudio.com/medal-collection/hybrid-medals.html

Two quotes were submitted to the meeting, (attachments 3 & 4 at the end of the document) one for 300 medals and one for 400 medals.
We could get 300 medals with ribbons and shipping, made in the UK and delivered within 3 weeks of artwork approval, for £1026, or 400 medals for £1368. I don't have a formal quote but 500 medals would hit a price point drop per medal, so would be around £1600.
An order of 100 for comparison vs Carmichaels would be £396 including shipping and VAT. If we were to order 400, i.e. a little over 2 years cover, we would save over £800 compared to the equivalent cost to order from our current supplier.
As such, the following was proposed:

1) We switch our provider to Medal Studio and their Hybrid Flex Tec Medals
2) We create a sub group to finalise a design
3) We authorise the Committee to approve an order for the medals once the design is finalised, to be ready for the 2025 County Indoors.

Proposal: CARRIED
Subcommittee: Derek Sizeland, Tiffiny Chandler, Jen Burlingham
Subcommittee to come up with a couple of designs and show them to the county.

d. NAA Digital Conferencing Options: Max proposed that the NAA should pay for a digital conferencing option to ensure that all meetings are able to offer an online option. CARRIED

It was agreed that this should be Zoom due to the ease of setup compared to Teams. The pricing is to be investigated and see whether there is a not-for-profit price plan. Once this is done, an account will be made and paid for.

e. Coaching grant: Kieran proposed a coaching grant from the NAA to help assist members in achieving their coaching qualifications, as these are costly and often there is no financial support available, which may prevent members from taking the qualification.

It was noted that the county should not be the first port of call for this matter, as the member's club should always be the first point of contact.

Proposal: Rather than approve a specific grant, approve having a coaching

grant subject to the details being approved at a subsequent Committee Meeting. This will give Kieran time to work with others and respond to concerns to create a proposal that is both financially viable to the Association whilst best supporting members. CARRIED

8. Election of Officers

All positions were agreed by voting online via Google forms and in-person at the meeting for those who had not previously voted.

Chairman	David Hall
Vice Chairman	Jenni Benstead
Secretary	Max Roantree
Treasurer/Membership Secretary	Derek Sizeland
Records Officer	Fraser Brown
Media Officer	Max Roantree
Team Manager	Damien Lewington
Safeguarding Officer	Kieran Newell-Thomas
Coaching Organiser	Sean Fox
Club Development Officer	Den Williams
Two Association Reps for SCAS	Derek Sizeland
	Kieran Newell-Thomas

The meeting closed at: 21:58

This is a true record of proceedings.

Signed:

Name: DHall

Date: 27/11/2025

Norfolk Archery Association Attachment 1

Accounts 2023-24

NOTE: The accounts mistakenly do not have a decimal. All figures are including pence.

Income and Expenses

	01/10/2023 - 31/08/2024		
Income			
Subscriptions			
Clubs	£332400		
Direct Members	£2400		
Subscriptions - TOTAL		£334800	
Donations / Grants			
County Events			
Income - TOTAL			**£334800**
Expenses			
County Expenditure			
County Shirts	£28286		
County Team	£247375		
County Events			
Medals & Trophies	£59250		
County Expenditure - TOTAL		£334911	
Coaching		£1043	
Meetings		£000	
Grants		£000	
Web Site		£000	
Subscriptions			
SCAS	£126300		
Subscriptions - TOTAL		£126300	
Expenses - TOTAL			**£462254**
Balance at start of year	1st October		£800456
TOTAL INCOME - EXPENSES			**(£127454)**
Balance at end of year	31st August		£673002

Norfolk Archery Association Attachment 2

Proposed outline of use of County Funds

This is a draft list of everything we would like to be able to do / will have to do with the NAA funds whilst also attempting to remain sustainable and not run at a deficit. Will we manage to do all of these, probably not. Will they all cost as per the estimate, probably not. We are volunteers, so sometimes we won't have expertise, sometimes we will have to take quotes we can get if we don't have time to spend negotiating or requesting multiple quotes. Sometimes we will have to do what we can do amongst ourselves without outside support. We'd love to be able to do everything, but we know this is unlikely, and we will have to prioritise, but we will do our best to meet the needs of the County.

Proposal	Estimated Cost	Single cost or regular cost	Lead Committee Member	Why?
County Teams	£2500-£3000	Yearly	Squad Manager	Growing interest from previous years successes, Norfolk on broader archery map, but need to scale back cost to remain sustainable.
Medals	Depends on quote accepted, between £1000-£1600 for 2-3 years supply	Single upfront cost, smaller cost a few years down the line for top-up orders	Chair	We have run out of medals, and are switching to a cheaper long term supplier Quote accepted and Medals purchased. £1680 for 500 medals
Website	£100	Yearly	Media Officer	Old website has issues, new one proposed and approved previously - hosting platform secured and new website almost ready for launch
Storage for NAA Bosses	£800-£1000	Hopefully a one off	Chair / Development Officer	No longer able to store at Wymondham, Damien temp storage but need an accessible solution. Targets currently with Damien
Donations to clubs hosting selection shoots	£300	yearly	Squad Manager	Cover damage to equipment/use of club facilities if hosting NAA events
County Zoom / Teams	£100-£150	yearly	Media Officer	County platform for online meetings so don't rely on personal accounts - can be used by clubs for their own meetings or potentially for other training events

Digital set-up - Mic, Speaker	£150	One off	Media Officer	Mic and Speaker for better quality of hybrid meetings.
Coaching Coaches	£500	yearly	Coaching Officer	Organise seminars, maybe external coaches, to improve the quality of our own coaches to improve the training we can offer within the County
Coaching days	£50-£500	yearly	Coaching Officer	Continue to offer the coaching days to develop our archers. Cost will vary based on venues, coaches expenses, and if we continue to offer at no cost to archers.
Grants expansion	£500	yearly	Development Officer / Secretary / Treasurer / safeguarding	Currently only have a grant for National Squad. Should we expand this to be a more general grant for performance - ie home nations, medals at national tour? Do we add other elements eg hardship, coaching, Judge training?
Venue hire for meetings	£50-100 per meeting	yearly	Treasurer / Secretary	We have been very lucky to get venues for free, if this is not the case we may have to pay for venues.
Maintenance of Bosses	£300	yearly	Team/Secretary/ Treasurer	Bosses should be ok for now but may need work in fu

It has previously been suggested the NAA need to get some sponsorship for some of these things, and as such I think The committee should discuss the option of a Fundraising/Sponsorship Officer, who could give a specific focus to these efforts, particularly for larger spends like the County Teams, maybe for boss storage.

We are grateful for the continued support from Clickers in splitting the cost of County shirts and supporting County shoots with faces, timing system etc which helps lower these expenses.

We would like to thank Chris Norburn who has secured us a grant of £250 from British Sugar, this will be put towards the costs of venues for the coaching days as required.

Norfolk Archery Association Attachments 3 & 4

Medal Studio Quotes for 300 & 400 medals

Quote

Quote No: SQ643
Date: 29/10/2024
Status: OPEN
Valid Until:

Prepared For
United Kingdom

Ship To
United Kingdom

Contact: David Hall - - norfolkarcherychair@gmail.com
LOGO - NORFOLK ARCHERY ASSOCIATION

Customer No.	MEDALS001
Your Ref	Norfolk Archery Association
Prepared By	Kim Hayton
Job Ref	

Shipping cost	0.00
Shipping Terms	

#	Item	Description	Class	Unit Price	Quantity	Amount	Tax Amount	Price
1	FLEXTECMS	Square FlexTec Metallic Medal, 63 mm, Black Nickel with your design to 1 side - UK origin - Commodity Code 83062990. Packed in a Black Envelope PRICE INCLUDES PLAIN STOCK RIBBON	Warehou se 1	2.85	300	855.00	171.00	1,026.00
2	CAR9998	Carriage - UPS USUALLY NEXT WORKING DAY SERVICE (BUT THIS IS NOT GUARANTEED AS NO COURIER WILL GUARANTEE THIS) FOC AS ORDER IS OVER £250	Warehou se 1	0.00	1	0.00	0.00	0.00

Terms	None	Sub Total	855.00
Date Required		Tax	171.00
		Total	1,026.00

Quote

Quote No: SQ644
Date: 29/10/2024
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#	Item	Description	Class	Unit Price	Quantity	Amount	Tax Amount	Price
1	FLEXTECMS	Square FlexTec Metallic Medal, 63 mm, Black Nickel with your design to 1 side - UK origin - Commodity Code 83062990. Packed in a Black Envelope PRICE INCLUDES PLAIN STOCK RIBBON	Warehou se 1	2.85	400	1,140.00	228.00	1,368.00
2	CAR9998	Carriage - UPS USUALLY NEXT WORKING DAY SERVICE (BUT THIS IS NOT GUARANTEED AS NO COURIER WILL GUARANTEE THIS) FOC AS ORDER IS OVER £250	Warehou se 1	0.00	1	0.00	0.00	0.00

Terms	None	Sub Total	1,140.00
Date Required		Tax	228.00
		Total	1,368.00